



St. Gabriel's C. E. Primary School

Wilworth Crescent, Blackburn. BB1 8QN
Tel (01254) 249462 Fax (01254) 249062



e-mail: office@stgabriels.blackburn.sch.uk
Website: www.stgabrielssch.co.uk

Headteacher:
Mrs Belinda Haigh

Chair of Governors:
Mr Norman Reeve

18th March 2016

Parents' Evening

Dear Parent(s),

On **Tuesday 5th April 3.40-7.00 p.m. and Thursday 7th April 3.40-6.30 p.m.** there will be a parents' evening for all classes in school. Appointments will be for ten minutes, giving you the opportunity to discuss your child's progress and see their books. You will also receive your child's Interim Report.

In order to make the discussion with teachers more confidential we will follow the procedure of previous years and see parents away from the classrooms.

All staff will see parents in the school hall. Please gain admission to school through the **main school entrance for Reception, Y1 and Y2** and the **junior entrance for all junior classes**.

Since the hall is in use there is nowhere for children to wait. If children have to attend with parents they will need to stay with parents throughout the evening.

Please complete the slip below and return as soon as possible. If you have more than one child in school, **please ensure you put all your children's names on one slip** – this makes allocating times easier.

Thank you for your cooperation.

Yours sincerely,
B. Haigh
Headteacher

Parents' Evenings

Please complete and return **one slip per family, including all children in school**.

Child's name _____	Class Teacher _____
Child's name _____	Class Teacher _____
Child's name _____	Class Teacher _____

Please arrange appointment(s) for us/me with the above teacher/s at:

Tuesday 5th April	3.40 – 5.30 p.m.	5.30 – 7.00 p.m.
OR		
Thursday 7th April	3.40 – 5.30 p.m.	5.30 – 6.30 p.m.

*Please delete times which are inconvenient.

Parent(s) signature _____

If you require an appointment with Mrs. Holmes,
our Special Educational Needs Co-ordinator, please tick here.

St. Gabriel's school is a Church of England Primary School in the Diocese of Blackburn and the Borough of Blackburn with Darwen

