



St Gabriel's Church of England
Primary School

School Charging & Remissions Policy

Reviewed: December 2015

Approved: January 2016

To be Reviewed: Autumn 2018

Policy on Charging

1 Introduction

- 1.1 All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of small group peripatetic music provision.

2 Voluntary contributions

- 2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit.
- 2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:
- educational visits to museums, musical events, theatres etc
 - sporting activities which require transport expenses
 - outdoor adventure activities

3 Residential visits

- 3.1 School is permitted to charge for the cost of board and lodging during residential trips. This cost will not exceed the actual cost of the provision. A contribution towards transport will also be requested. Where the trip takes place wholly, or mainly, during school hours children whose parents are in receipt of state benefits will be entitled to the remission of fees.

If we cannot raise sufficient funding through these charges and voluntary contributions, the trip may have to be cancelled.

4 Music tuition

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We make a charge for these lessons, but parents in receipt of state benefits are exempt from payment. We give parents information about additional music tuition at the start of each academic year.

5 Swimming

- 5.1 The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity.

6 Damage to school property

- 6.1 The school may seek payment, on a new for old basis, or a proportion thereof, from parents for damage or loss of school property caused wilfully or negligently by their children.

8 Monitoring and review

- 8.1 This policy is monitored by the governing body, and will be reviewed every three years, or earlier if necessary.